



**COMMUNITY CONSULTATIVE COMMITTEE
MINUTES OF THE INAUGURAL MEETING HELD THURSDAY 18TH OCTOBER 2018
AT SOMERSBY GARDENS ESTATE**

	NAME	ORGANISATION
PRESENT	Lisa Andrews (LA)	Independent Chairperson
	Karen Brace (KB)	Community Representative
	Jeffrey Gay (JG)	Community Representative
	Steven Jones (SJ)	Grants Rd Quarry
	Leanne Jones (LJ)	Grants Rd Quarry
APOLOGIES	Charles Sammut	Community Representative
	Boris Bolgoff	Central Coast Council delegate
	David Medcalf	Central Coast Council delegate (alternate)

The CCC Meeting was opened at 2.10pm

WELCOME & INTRODUCTIONS	The chair welcomed all present and thanked them for their attendance and their interest in being a member on this CCC.	
APOLOGIES	As above.	
DECLARATION OF INTEREST	LA declared that she is an approved Independent Chairperson with the Department of Planning and Environment, appointed by the Secretary to chair this CCC and engaged by Grants Rd Sand.	
BUSINESS ARISING	As this was the inaugural meeting there was no business arising.	
BRIEFING ON CCC GUIDELINES	<p>LA provided a briefing on the Community Consultative Guidelines for State Significant Developments, approved by the Minister in November 2016 and under which this CCC will operate.</p> <p>LA explained governance requirements, in relation to the completion of Code of Conduct and Pecuniary/Non Pecuniary Interest forms. Hard copies of forms were distributed.</p> <p>LA will take the minutes of the meeting and the draft minutes will be sent to members seeking feedback and then finalised three weeks after the CCC and posted on the project website.</p>	<p>No questions.</p> <p>Members filled in Code of Conduct and Pecuniary/Non Pecuniary forms and returned them to LA.</p> <p>No objection to minute taking.</p>
CORRESPONDENCE	<ul style="list-style-type: none"> 28/8/18 - Email from Secretary - DPE appointing LA as Independent Chair of this CCC and asking to establish a committee in accordance with the guidelines. 	<p>Moved: LA</p> <p>Seconded: KB</p> <p>In future, correspondence will be</p>

	<ul style="list-style-type: none"> • 3/9/18 - Email to members from chair with an introduction, enclosing the guidelines and governance forms to be filled in. • 3/10/18 – Email to members with the meeting notice & agenda for this meeting 	<p>sent out with the Meeting Notice. No objections.</p>
<p>REPORT/PROJECT UPDATE</p>	<ul style="list-style-type: none"> • SJ stated that he & LJ were the owners of the quarry and have been operating since 2000. • There are 6 employees on site, with contract bulldozer and excavator drivers. • The original consent for the quarry was granted by Gosford City Council in 2000 and in late 2014, DP&E approved the expansion of the sand mine. • The project operations were approved to 2044 for 250,000/t/per year, until the end of mine life or the consent. • If resources are still available, a further application may be submitted for consideration to continue operations. • There have been no complaints received regarding the operations. • Monitoring occurs on a regular basis for environmental, air, noise and water management. • Currently processing 130,000/t of cut rock and sand. • 10% of the quarry’s production is rock and the majority is sand. 50% of the sand is sent to Hebel, which supports 100 local jobs by making lightweight building panels. • The Jones family lives opposite the quarry and purchased the Somersby Gardens Estate last year (meeting venue). • All monitoring is undertaken by independent consultants (fauna/flora; acoustic; annual reviews, management plans for the operation of the project, etc). All documentation is available on the project website. • All drivers and trucks are contractors, mostly the purchaser of the product arranges their own transport. • The company operates a ‘driver code of conduct’ with contractors being required to sign the document. • Whilst the hours of operation are 7am to 6pm, most loading is completed by 2pm, which restricts truck movements during the afternoon. • Considerate of neighbourhood amenity. 	

	<ul style="list-style-type: none"> A weighbridge operates to ensure trucks do not leave the site without recording the correct weights. 	
GENERAL BUSINESS	<ul style="list-style-type: none"> JG raised whether Hanson's Central Coast Sands CCC could be combined with the Grants Rd Sand CCC. LA explained that there may be some resistance from Hanson due to commercial in confidence information, etc. SJ advised that all their information is available on the project website, so he doesn't mind either way. LA also advised that this would be a matter for DP&E. Concerns were raised regarding the speed limit along Grants Road (100kph) as it is technically a rural road. The state of the road is not conducive to this speed and level of traffic movements. Community representatives are worried about safety of road users. KB raised concern with the newly installed "stop" sign at the intersection of Reservoir Rd & Grants Rd, stating that the trucks having to physically stop, which is causing more noise issues. SJ advised that a road maintenance levy is paid to Central Coast Council (\$8,200 per annum), which is the same as Hanson would contribute. Perhaps Council's Traffic Committee could consider reducing the speed limit. Consideration should also be given to tree trimming and road shoulder work to improve safety. Encourage attendance by Council's delegate to discuss these concerns at the next meeting to explain its position. 	<p>Agreed that LA would write to Central Coast Council seeking consideration for reduced speed limits along Grants Road and also seek advice on where the maintenance levy has been spent to date.</p>
MEETING SCHEDULE FOR 2019	<p>It was agreed that the meeting schedule for 2019 would be bi-annually: <u>Thursday 28th March 2019 and Thursday 5th September 2019</u> commencing at 2pm (same venue - Somersby Gardens Estate).</p>	<p>Next meeting 28th March 2019 at 2pm.</p>

Meeting closed at 2.43pm with LA thanking all for their attendance.

ACTION ITEMS

ITEM	ISSUE	RESPONSIBILITY
1	Write to Central Coast Council regarding maintenance levy and road speed limit signage.	LA